

Magnolia Public School District

The Learning and Achieving School

420 North Warwick Road, Magnolia, New Jersey, 08049

www.magnoliaschools.org

Superintendent's Office:
(856) 783-4763, Ext. 156

Business Office:
(856) 962-8822, Ext. 112
(856) 962-0305



Principal's Office:
(856) 783-4763, Ext. 110
Fax: (856) 566-9736

Child Study Team Office:
(856) 783-4763, Ext. 151

RELEASE OF RECORDS

Parent/Guardian Fill Out:

Last School Attended: _____

Address: _____

City, State, Zip: _____

School's Phone Number: _____ School's Fax: _____

Student Name: _____ Grade: _____ DOB: _____

I understand under the Federal No Child Left Behind requirements, I must now also authorize the release of my child's discipline records to be included with the release of my child's permanent records, and my signature below indicates my authorization and permission to release the records to the above-mentioned school as soon as possible.

Parent/Guardian Signature _____

Date _____

Previous School:

Please mail all student records including but not limited to:

- Permanent File
- Health/Nurse's File
- Discipline File
- 504
- Child Study Team Records
- ELL/WIDA File
- Other

Student Registered on: _____

Mail to:

Magnolia Public School
420 N. Warwick Road
Magnolia, NJ 08049

According to New Jersey Administrative Code 6:3-2.1 to 2.8, "Mandated pupil records shall be forwarded to the receiving district..." Please send the cumulative folder, the health records, grade-to-date, and any other mandated records on the pupil within two (2) weeks.

Magnolia Public School Office Only:

Date: _____ Emailed to: _____

Snail-Mailed: _____

Faxed: _____

8.16.2023