

**Magnolia School District  
Board of Education  
Regular Meeting  
Minutes  
September 20, 2016  
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:03 p.m., leading the Pledge of Allegiance.

**Roll Call**

Mrs. Joyce Albrecht	Present
Mr. Nick D'Amico	Present
Ms. Rebecca Ammen	Present
Mrs. Jennifer Gray	Absent
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mrs. Karen Sorbello	Present

**Other Attendees**

Dr. Warren Pross, Superintendent  
Mr. Greg Gontowski, Business Administrator/Board Secretary  
Mr. Frank P. Cavallo, Jr. Solicitor

**Mission Statement**

Mission Statement was read by Mr. Edward Hoban

**Approval of Minutes**

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on August 30, 2016.

**Motioned by Rebecca Ammen, Seconded by Edward Hoban**

**Vote: To approve Minutes**

**Voice Vote. All in favor\***

**Motion Approved**

**Audience  
Participation I**

**Open Audience Participation I – AGENDA ITEMS ONLY**

**Motioned by Rebecca Ammen, Seconded by Edward Hoban**

**Vote: To approve opening of Audience Participation I**

**Voice Vote. All in favor**

**Close – Audience  
Participation I**

**Close Audience Participation I**

**Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri**

**Vote: To approve closing of Audience Participation I**

**Voice vote. All in favor**

**BOE Business**

**BOARD OF EDUCATION BUSINESS**

**Unfinished Business**

- None

**New Business**

- Rebecca Ammen – Expressed appreciation on the use of class dojo and suggested to add morning announcements to class dojo.
- Kim Britton presented schedule of PTO meetings.

Motion to approve PTO calendar of events

**Motioned by Nick D'Amico, Seconded by Edward Hoban**

**Vote: To approve PTO calendar**

**Voice Vote. All in favor**

**State and Local  
School Board  
Association**

- Karen Sorbello – Mentioned she will be attending Cape May and Gloucester County Meetings.

**Superintendent's  
Report**

**Superintendent's Report**

**Motion to Approve Personnel Item 1**

**Lilian Okan – Fall,  
Spring and Summer  
coursework**

1. Ms. Lilian Okan intent to take Fall 2016 and Spring and Summer 2017 coursework in pursuit of her teaching certification

**Motioned by Edward Hoban, Seconded by Rebecca Ammen**

**Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Hoban, Sorbello, and Lang Staffieri (6-0-0)**

**Motion Approved**

**Motion to Approve Personnel Item 2**

**Megan Venables –  
Substitute Teacher  
2016-2017**

2. Ms. Megan Venables as a substitute teacher for the 2016-2017 school year at a rate of \$80.00 a day

**Motioned by Edward Hoban, Seconded by Rebecca Ammen**

**Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Hoban, Sorbello, and Lang Staffieri (6-0-0)**

**Motion Approved**

**Motion to Approve Personnel Item 3**

**Shaelyn Gruber,  
Gabrielle McMaster  
and Alexis Shutts –  
To participate in  
Sterling High  
School's School to  
Work Program**

3. Miss. Shaelyn Gruber, Miss. Gabrielle McMaster, and Miss. Alexis Shutts to participate in Sterling High School's School to Work Program.

**Motioned by Edward Hoban, Seconded by Rebecca Ammen**

**Vote: To approve Personnel Item 3  
Voice Vote. All in favor**

**Motion Approved**

**Judy Wilson –  
Provide School  
Wide Literacy  
Initiatives and  
Professional  
Learning for  
Faculty and  
Administration  
2016-2017**

**Motion to Approve Workshop Item 1**

1. Mrs. Judy Wilson to provide school wide literacy initiatives and professional learning for faculty and administration for the 2016-2017 school year at a cost of \$10,000.00 (to be taken out of Title II)

**Motioned by Edward Hoban, Seconded by Rebecca Ammen**

**Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Hoban, Sorbello, and Lang Staffieri (6-0-0)**

**Motion Approved**

**Informational Items:**

**Building and  
Grounds**

**A. Building and Grounds**

1. A fire drill was conducted on September 12, 2016

**Curriculum**

**B. Curriculum**

1. Teacher Evaluations to begin September 19<sup>th</sup>: Superintendent discussed Walkthroughs to begin on September 19<sup>th</sup>
- Walkthroughs plus conferences
  - Long evaluations
  - Short evaluations

**Finance**

**C. Finance - None**

**Interdistrict**

**D. Interdistrict - None**

**Negotiations**

**E. \*Negotiations/Contractual (Executive Session) - None**

**Policy/Procedure**

**F. Policy/Procedure - None**

**Public  
Relations/Liaison**

**G. Public Relations/Liaison**

1. Opening Day: Superintendent discussed

**Student/Parental  
Issues and Concerns**

**H. Student/Parental Issues and Concerns**

1. HIB Report – No referrals to report

**Principal's Report**

**I Principal's Report**

1. Mr. Johnson's principals report (enclosed)

**Board Secretary  
Report**

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Board Actions**

**Board Actions:**

**Motion to approve Items A thru C**

**Monthly Reports**

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of July 2016 (**Attachment A1 and A2**).

**Transfer of Funds**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of July 2016 (**Attachment B1**).

**Financial Reports**

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2016. The Treasurer's Report and Secretary's report are in agreement for the month of July 2016. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major

accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Motioned by Edward Hoban, Seconded by Nick D'Amico**

**Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Hoban, Sorbello, and Lang Staffieri (6-0-0)**

**Motion Approved**

**Motion to approve Item D**

**Warrants**

**D. Warrants**

The attached bill lists:

- August payroll (**Attachment D1**)
- September 2016 warrants (**Attachment D2**)

**Motioned by Edward Hoban, Seconded by Rebecca Ammen**

**Roll Call Vote. All in favor: Albrecht, \*\*Ammen, D'Amico, Hoban, Sorbello, and Lang Staffieri (5-0-1\*\*)**

**\*\*Mrs. Ammen abstains to Item D with regard to the State of New Jersey and or its agents.**

**Motion Approved**

**Motion to approve Items E thru G**

**Collingswood BOE –  
Tuition Contract  
Student  
#33395795070**

- E. Tuition Contract** - To approve tuition contract with Collingswood Board of Education for student #33395795070 in the amount of \$16,320.00 plus resource center periods at \$12.34 per period for the 2016-2017 school year.

**Stratford BOE –  
Tuition Contract  
Student #6644563058**

- F. Tuition Contract** - To approve tuition contract with Stratford Board of Education for student #6644563058 in the amount of \$15,019.20 for the 2016-2017 school year (Note: Receiving student).

**Bayada – Nursing  
Services 2016-2017**

- G. Bayada** – To award contract to Bayada Home Health Care for nursing services for OOD student in the amount of \$45 for LPN services and \$55 for RN services for the 2016-2017 school year.

**Motioned by Nick D'Amico, Seconded by Edward Hoban**

**Roll Call Vote. All in favor: Albrecht, Ammen, D'Amico, Hoban, Sorbello,**

**and Lang Staffieri (6-0-0)**

**Motion Approved**

**Open Audience  
Participation II**

**Open Audience Participation II**

**Motioned by Edward Hoban, Second by Nick D'Amico**

**Vote: To Open Audience Participation II**

**Voice Vote. All in favor**

**Close Audience  
Participation II**

**Closed Audience Participation II**

**Motioned by Edward Hoban, Seconded by Rebecca Ammen**

**Vote: To Close Audience Participation II**

**Voice Vote. All in favor**

**Recess into Closed  
Session**

**RECESS INTO CLOSED SESSION at approximately 7:50 p.m.**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:00** p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: SJTP.)

**IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board

Secretary to take the appropriate action to effectuate the terms of this resolution.

**Motioned by Nick D'Amico, Seconded by Edward Hoban**

**Vote: To Enter Executive Session**

**Voice Vote. All in favor**

**Action will not be taken after Executive Session**

**Resumption to Public  
Portion of the  
Meeting**

**RESUMPTION OF PUBLIC PORTION OF THE MEETING – 8:00 pm**

**Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri**

**Vote: To approve Resumption of Public Portion of the Meeting**

**Voice vote. All in favor.**

**Adjournment**

**ADJOURNMENT**

**Motion to adjourn meeting at 8:01 pm by Edward Hoban, Seconded by Nick D'Amico.**

**Vote: To Adjourn meeting**

**Voice Vote. All in favor**

**Respectfully submitted,**

**Greg Gontowski  
Board Secretary**

