

**Magnolia School District
Board of Education
Regular Meeting
Minutes
September 19, 2017
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:00 p.m., leading the Pledge of Allegiance.

Roll Call

Mrs. Joyce Albrecht	Present
Ms. Rebecca Ammen	Present
Mr. Nick D'Amico	Present
Mrs. Jennifer Gray	Absent
Mr. Edward Hoban	Present
Mrs. Rebecca Lang Staffieri	Present
Mrs. Karen Sorbello	Present

Other Attendees

Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Ms. Susan Hodges, Solicitor

Mission Statement

Mission Statement was read by Nick D'Amico

Approval of Minutes

1. Minutes and Executive Session Minutes of the Regular Board of Education meeting held on August 29, 2017.

Motioned by Nick D'Amico, Seconded by Rebecca Lang Staffieri

**Vote: To approve Minutes
Voice Vote. All in favor**

Motion Approved

**Open Audience
Participation I**

Open Audience Participation I – AGENDA ITEMS ONLY

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

**Vote: To approve opening of Audience Participation I
Voice Vote. All in favor**

**Close Audience
Participation I**

Close Audience Participation I

Motioned by Edward Hoban, Seconded by Rebecca Ammen

**Vote: To approve closing of Audience Participation I
Voice vote. All in favor**

BOARD OF EDUCATION BUSINESS

Unfinished Business

- Edward Hoban – Asked for update on student biking/helmets.
- Rebecca Ammen – Brought up concerns relating to Dojo.

New Business

None

State and Local School Board Association

Karen Sorbello – Update on Gloucester County meeting she attended.

Presentations

- Presentation: PARCC 2016-2017 – Karen Macpherson
- Presentation: Violence and Vandalism – Warren Pross

Superintendent's Addendum Report

Superintendent's Addendum Report

Motion to Approve Addendum Item 1

With Regret Accept Resignation of Jennifer Gray 9/19/17

1. To accept the resignation of Jennifer Gray as board member effective September 19, 2017.

Motioned by Nick D'Amico, Second by Joyce Albrecht

**Vote: To approve Addendum Item 1
Voice Vote. All in favor**

Motion Approved

Superintendent's Report

Superintendent's Report

General

Motion to Approve Workshops Item 1

Ralph Johnson and Cara Jedlicka – Workshop 11/3/17

1. Ralph Johnson and Cara Jedlicka to attend a Bullying Law Update Workshop on November 3, 2017 in Cherry Hill, NJ at a cost of \$75.00 per person.

Motioned by Rebecca Ammen, Seconded by Edward Hoban

**Vote: To approve Workshops Item 1
Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)**

Motion Approved

Motion to Approve Policies Item 1

Revision of Policy #8505 Wellness/Nutrient Standards

1. Revision of Policy #8505 Wellness Policy/Nutrient Standards for Meals and Other Foods enclosed.

Motioned by Rebecca Lang Staffieri, Seconded by Rebecca Ammen

**Vote: To Approve Policies Item 1
Voice Vote. All in favor**

**Informational Items:
General**

**NJ Department of Ed.
October 2-6, 2017 - Week
of Respect and October
16-20, 2017 School
Violence Awareness
Week.**

1. As per the NJ Department of Education, the week of October 2-6, 2017 has been designation as Week of Respect and the week of October 16-20, 2017 has been designated as School Violence Awareness Week.

Building and Grounds

A. Building and Grounds

1. A fire drill was conducted on September 14, 2017
2. A shelter in place was conducted on September 14, 2017

Curriculum

B. Curriculum

1. Teacher Evaluations to begin September 18th
Walkthroughs to begin on September 18th
 - Walkthroughs plus conferences
 - Long evaluations
 - Short evaluations

Finance

C. Finance - None

Interdistrict

D. Interdistrict

1. Interdistrict Meeting, August 31, 2017: Superintendent discussed

Negotiations

E. *Negotiations/Contractual (Executive Session) - None

Policy/Procedure

F. Policy/Procedure - None

Public Relations/Liaison

G. Public Relations/Liaison

1. Opening Day: Superintendent discussed

Student/Parental

H. Student/Parental Issues and Concerns

1. HIB Report: No incidents
2. Whole Body Listening: Superintendent discussed

Principal's Report

Principal's Report – None

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Board Secretary Report

Informational Items:

Board Actions

Board Actions:

Motion to Approve Items A thru D

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of July 2017
(**Attachment A1 & A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent,
for the month of July 2017 (**Attachment B1**).

**Financial
Reports**

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2017 The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2017. The Treasurer's Report and Secretary's report are in agreement for the month of July 2017. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Warrants

D. Warrants

The attached bill lists:

- August 2017 payroll (**Attachment D1**)
- September 2017 warrants (**Attachment D2**)

Motioned by Edward Hoban, Seconded by Nick D'Amico

Vote: To approve Items A thru D

Roll Call Vote. All in favor: Mrs. Albrecht, **Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-1)

**** Mrs. Ammen abstains with regard to the State of New Jersey and or its agents.**

Motion Approved

Motion to Approve Items E thru G

**GCSSSD Tuition –
Student #2647263793 17-
18 School Year**

E. Tuition Contract - To approve revised tuition contract with Gloucester County Special Services School District for student #2647263793 in the amount of \$37,800.00 for tuition for the 2017-2018 school year.

**Somerdale BOE Tuition –
Student #2161809844 17-
18 School Year**

F. Tuition Contract - To approve tuition contract with Somerdale Board of Education for student #2161809844 in the amount of \$14,512.00 for the 2017-2018 school year.

BCIPJIF Renewal

G. BCIPJIF Renewal - To approve the attached Resolution and Indemnity & Trust Agreement to renew membership in the BCIPJIF for the three year membership term commencing on July 1, 2018 (**Attachment G1**).

Motioned by Rebecca Nick D'Amico, Seconded by Edward Hoban

Vote: To approve Item E

Roll Call Vote. All in favor: Mrs. Albrecht, ** Mrs. Ammen - Abstained, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-1)

****Mrs. Ammen Abstained**

Vote: To approve Items F and G

Roll Call Vote. All in favor: Mrs. Albrecht, Mrs. Ammen, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (6-0-0)

Motion Approved

**Open Audience
Participation II**

Audience Participation II

Motioned by Nick D'Amico, Second by Edward Hoban

Vote: To approve Audience Participation II

Voice Vote. All in favor

Closed Audience Participation II

Closed Audience Participation II

Motioned by Nick D'Amico, Seconded by Edward Hoban

**Vote: To Close Audience Participation II
Voice Vote. All in favor**

Recess into Closed Session

RECESS INTO CLOSED SESSION at approximately 8:27 p.m.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately **8:47** p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Superintendent Evaluation);

IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To Enter Executive Session

Voice Vote. All in favor

Action will not be taken after Executive Session

**Resumption to Public
Portion of the Meeting**

RESUMPTION OF PUBLIC PORTION OF THE MEETING – 8:36 pm

Motioned by Nick D’Amico, Seconded by Edward Hoban

**Vote: To approve Resumption of Public Portion of the Meeting
Voice vote. All in favor.**

Adjournment

ADJOURNMENT

**Motion to adjourn meeting at 8:37 pm by Nick D’Amico, Seconded by
Edward Hoban.**

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**