

**MAGNOLIA BOARD OF EDUCATION  
420 NORTH WARWICK ROAD  
MAGNOLIA, NJ 08049**

Regular Board of Education Meeting  
**Tuesday, June 15, 2021– 7:00 P.M.**  
Magnolia Elementary School

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

**I. PLEDGE ALLEGIANCE TO THE FLAG**

*I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.*

**II. CALL TO ORDER**

*The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.*

Time: \_\_\_\_\_

**III. ROLL CALL**

Joyce Albrecht	_____	Mark Godfrey	_____	Eric Virostek	_____
Rebecca Ammen	_____	Rebecca Lang Staffieri	_____		
Nick D’Amico	_____	Karen Sorbello	_____		

**Others Present:**

**IV. MISSION STATEMENT**

*The mission of the Magnolia School District is to develop well-rounded, engaged, and confident learners who are proud, respectful, and contributing members of their school and community.*

**V. MINUTES**

It is recommended that the Board of Education approve the following:

- Minutes of the Regular Board of Education meeting held on May 4, 2021.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**VI. AUDIENCE PARTICIPATION I – AGENDA ITEMS ONLY**

It is recommended that the Board of Education approve to open the meeting to the public regarding agenda items only.

*Motion by:*\_\_\_\_\_ *Seconded by:*\_\_\_\_\_ *Approved:*\_\_\_\_\_

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the superintendent after the meeting, since we do not discuss these items in public.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

Employees of the Magnolia School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by member of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution.
6. Per Policy #0167, each statement made by a participant shall be limited to five minute's duration.

It is recommended that the Board of Education approve to close the Audience Participation I portion of the meeting.

*Motion by:*\_\_\_\_\_ *Seconded by:*\_\_\_\_\_ *Approved:*\_\_\_\_\_

**VII. BOARD OF EDUCATION BUSINESS**

**A. Unfinished Business**

**B. New Business**

**C. State and Local School Board Association**

**VIII. SUPERINTENDENT'S REPORT**

## IX. BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

### Informational Items:

-School Boards Convention – Virtual – October 26-28, 2021

### Board Actions:

#### Motion to approve items A through F

##### **A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of April 2021 (**Attachment A1 & A2**).

##### **B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of April 2021 (**Attachment B1**).

##### **C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2021. The Treasurer's Report and Secretary's report are in agreement for the month of April 2021. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

##### **D Warrants**

The attached bill lists:

- May 2021 payroll (**Attachment D1**)
- May through June 2021 warrants (**Attachment D2**)

##### **E Approval of Payment of Bills**

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

##### **F Void Checks**

Approval to void the following warrant account checks:

#3036	06/02/20	\$3,385.13	Scalio
#3119	06/30/20	\$.50	Tomasini
#3121	06/30/20	\$6.20	Mercado
#3122	06/30/20	\$.60	Mignucci

#3126	06/30/20	\$4.65	Fox
#3127	06/30/20	\$.15	Jewell
#3129	06/30/20	\$22.85	Mackins

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**Motion to approve items G through H**

**G Capital Reserve - To approve the following resolution:**

Resolution, to transfer up to \$50,000.00 of 2020-2021 year unspent budgeted Capital Reserve back into the Capital Reserve.

Resolution for Transfer of Current Year Unspent Capital Reserve to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an amount not to exceed \$50,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**H Capital Reserve - To approve the following resolution:**

Resolution, to transfer up to \$500,000 of 2020-2021 year surplus to Capital Reserve.

Resolution for Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Magnolia Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Magnolia Board of Education has determined that an amount not to exceed \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Magnolia Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**Motion to approve items I through N**

- I JIF Premium** – County Insurance Pool Joint Insurance Fund (BCIPJIF) insurance coverage and student accident coverage for the 2019-2020 school year at a cost of \$86,838.00.
- J Resolution 2021-6-1** – Resolution directing the distribution of net returned surplus funds held by Burlington County Insurance Pool Joint Insurance Fund in the amount of \$4,344.00 to be used to offset the 2019-2020 premium (**Attachment J1**).
- K PL 2015 Chapter 47** – To recognize the attached list to be in compliance with PL 2015 Chapter 47 (**Attachment K1**).
- L Security Grant**  
To approve submission of the School Security Grant in the amount of \$20,540.00 with the acknowledgement of the availability of local funds to pay for costs of the proposed work that exceed the school district's grant allowance.
- M ARP Grant**  
To approve the submission of the application and acceptance of the American Rescue Plan Elementary and Secondary School Emergency Relief Funds in the amount of \$797,178.00.
- N IDEA Grant** – To approve submission and acceptance of the 2020-2021 IDEA Grant in the following amounts:
  - IDEA Basic - \$128,411.00
  - IDEA Preschool - \$7,213.00

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**Motion to approve items O through S**

- O Non Fair and Open** – To award a non fair and open contract to CM3 for HVAC services in an amount to exceed \$17,500.00 for the 2021-2022 school year (service agreement is \$20,876.00 for the year plus parts / extra hours).

**P Amazing Transformations**

To award non fair and open contract to Amazing Transformations for the 2021-2022 school year for autism and behavioral consultative services in an amount to exceed \$17,500.00 (estimated cost of \$215,032.00).

**Q Franklin Covey**

To award non fair and open contract to Franklin Covey Client Sales, Inc. for the 2021-2022 school year for Leader in Me and Professional Development services in an amount to exceed \$17,500.00 (estimated cost of \$24,570.38). (Note: Paid through ESSER funds)

**R Bayada** - To award a non fair and open contract to Bayada Home Health Care, Inc. for RN services for student #4898518196 in the amount of \$55.00 per hour for the 2021-2022 school year in an amount to exceed \$17,500.00.

**S Bayada** - To award a non fair and open contract to Bayada Home Health Care, Inc. for RN services for student #3963950202 in the amount of \$55.00 per hour for the 2021-2022 school year in an amount to exceed \$17,500.00.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**X. AUDIENCE PARTICIPATION II – PUBLIC COMMENT**

It is recommended that the Board of Education approve to open the meeting to the public regarding other items of interest.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

It is recommended that the Board of Education approve to close the Audience Participation II portion of the meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**XI. RECESS INTO CLOSED SESSION (IF NECESSARY)**

**Time:** \_\_\_\_\_

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Borough School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Magnolia Borough School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon:

- \_\_\_\_\_);
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;
- \_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);
- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- \_\_\_\_\_ Any investigations of violations or possible violations of the law;
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: \_\_\_\_\_  
\_\_\_\_\_) )
- (If contract negotiation the nature of the contract and interested party is \_\_\_\_\_  
\_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

- \_\_\_ **X** \_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_ **Superintendent Evaluation** \_\_\_\_\_) ;
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to

effectuate the terms of this resolution.

I, \_\_\_\_\_, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Magnolia Borough Board of Education at their meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Board Secretary

**Indicate whether action will or will not be taken after executive session.**

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

**XII. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

**Time:** \_\_\_\_\_

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

**XIII. Superintendent Evaluation**

Motion that the Board of Education approve the Superintendent's Evaluation for the 2020-2021 school year.

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

**XIV. ADJOURNMENT**

**Time:** \_\_\_\_\_

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_