

**MAGNOLIA BOARD OF EDUCATION
420 NORTH WARWICK ROAD
MAGNOLIA, NJ 08049**

Regular Board of Education Meeting
Tuesday, May 2, 2023– 7:00 P.M.
Magnolia Elementary School

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

I. PLEDGE ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.

Time: _____

III. ROLL CALL

Rebecca Ammen	_____	Rebecca Lang Staffieri	_____	Alyssa Vazquez-Colon	_____
Nick D’Amico	_____	Dale Martin	_____		
Mark Godfrey	_____	Karen Sorbello	_____		

Others Present:

IV. MISSION STATEMENT

The mission of the Magnolia School District is to develop well-rounded, engaged, and confident learners who are proud, respectful, and contributing members of their school and community.

V. MINUTES

Minutes to be approved in June

VI. PRESENTATION OF THE BUDGET

A PowerPoint presentation will be made outlining the 2023-2024 School Year Budget.

VII. AUDIENCE PARTICIPATION I – AGENDA ITEMS ONLY

It is recommended that the Board of Education approve to open the meeting to the public regarding agenda items only.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the superintendent after the meeting, since we do not discuss these items in public.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

Employees of the Magnolia School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by member of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution.
6. Per Policy #0167, each statement made by a participant shall be limited to five minute's duration.

It is recommended that the Board of Education approve to close the Audience Participation I portion of the meeting.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

VIII. BOARD OF EDUCATION BUSINESS

- A. Unfinished Business**

- B. New Business**

- C. State and Local School Board Association**

IX. SUPERINTENDENT'S REPORT

X. BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

Board Actions:

Motion to approve items A through G

A Warrants

The attached bill lists:

- May 2023 warrants (**Attachment A1**)

B Food Service Management Company – It is recommended that the Board of Education approve the following Resolution for the 2023-2024 school year:

Be it resolved that the Magnolia Board of Education Approves:

Surplus Guarantee

Sodexo guarantees that District shall receive an annual Surplus of Twenty Thousand Dollars (\$20,000.00) for the 2023-2024 school year. The FSMC agrees to reimburse the SFA for the amount, by which the SFA's actual return for the current year is less than the Guaranteed Return for the current year.

Management Fee

District shall pay Sodexo a Management Fee in an amount equal to Twenty Nine Thousand Six Hundred and Twenty Five Dollars (\$29,625.00) for the 2023-2024 contract year.

C Archway – To approve contract with Archway Programs to run Just Kids for the 2023-2024 school year.

D Risk Management Consultant

To approve the attached resolution appointing Hardenbergh Insurance Group as Risk Management Consultant for the 2023-2024 school year (**Attachment D1**).

E Shared Services Agreement – To approve shared service agreement with Woodlynne Board of Education for Business Office Services in the amount of \$152,300.00 less the refund of \$11,525.00 per attached contract for the 2023-2024 school year (**Attachment E1**).

F Non Fair and Open – To award non fair and open contract to ESS Northeast, LLC for the 2023-2024 school year for substitute staffing services in an amount to exceed \$17,500.00. (Note: RFP was done for the 2021-2022 school year)

G Bills – Approval to pay bills prior to June board meeting due to the time length between meetings being greater than one month.

Motion to approve items H through K

H 2023-2024 Budget

WHEREAS, the Magnolia Borough Board of Education has developed its 2023-2024 school budget, and

WHEREAS, a budget hearing was held on May 2, 2023.

WHEREAS, NJAC 6:19-2.7(a) requires Magnolia Board of Education to adopt and submit a formal Board resolution,

NOW THEREFORE, BE IT RESOLVED that the Magnolia Board of Education hereby approves the 2023-2024 school budget as presented by the administration which includes the following:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2023-24 Total Expenditures	10,535,483.00	278,740.00	257,825.00	11,072,048.00
Less: Anticipated Revenues	<u>6,094,705.00</u>	<u>278,740.00</u>	<u>53,451.00</u>	<u>6,207,294.00</u>
Taxes to be Raised	<u>4,660,380.00</u>	<u>0.00</u>	<u>204,374.00</u>	<u>4,864,754.00</u>

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – for Excess Cost & Other Capital Projects, is \$500,000.00 for other capital project costs of building renovations and repairs including but not limited to, exterior renovations (concrete, brick, etc.), and interior renovations (floors, bathrooms, etc.). The total costs of this project is \$500,000.00 which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

I Legal Resolution

WHEREAS, the Magnolia Board of Education legal expenses exceed 130% of the state average per pupil costs (\$64 per pupil) and;

WHEREAS, N.J.A.C. 6A:23A-5.2 requires districts that exceed 130% of state average per pupil costs to implement procedures to reduce legal expenses;

THEREFORE BE IT RESOLVED, that the Magnolia Board of Education acknowledges the following procedures to be implemented by the Magnolia Administration:

- Employees authorized to contact legal counsel are the Superintendent, Business Administrator / Board of Secretary, and Confidential Secretary, unless deemed necessary by the Superintendent.
- Administration will refer to board policy and administrative regulations before contacting legal counsel.
- Requests will be approved by the Superintendent before contacting legal counsel.

- Legal invoices will be reviewed by authorized employees before payment is rendered.

J Tax Payment Schedule – It is recommended that the Board of Education approve the following monthly schedule of Borough tax payments to the Magnolia Board of Education.

July 2022	\$397,792.00	January 2023	\$397,793.00
August 2022	\$397,793.00	February 2023	\$397,793.00
September 2022	\$397,793.00	March 2023	\$397,793.00
October 2022	\$397,793.00	April 2023	\$397,793.00
November 2022	\$397,793.00	May 2023	\$397,793.00
December 2022	\$397,793.00	June 2023	\$397,791.00

Total 2022-2023 taxes \$4,773,513.00

K Extraordinary Aid – To approve submission of the extraordinary aid application for the 2022-2023 school year.

Motion by: _____ *Seconded by:* _____ *Approved:* _____

XI. AUDIENCE PARTICIPATION II – PUBLIC COMMENT

It is recommended that the Board of Education approve to open the meeting to the public regarding other items of interest.

Motion by: _____ *Seconded by:* _____ *Approved:* _____

It is recommended that the Board of Education approve to close the Audience Participation II portion of the meeting.

Motion by: _____ *Seconded by:* _____ *Approved:* _____

XII. RECESS INTO CLOSED SESSION (IF NECESSARY)

Time: _____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Magnolia Borough School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Magnolia Borough School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon:

- _____);
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government;
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);
- _____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- _____ Any investigations of violations or possible violations of the law;
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____
_____))
- (If contract negotiation the nature of the contract and interested party is _____
_____)
- Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*
- _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____
_____) ;
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above

discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Magnolia Borough Board of Education at their meeting held on _____.

Board Secretary

Indicate whether action will or will not be taken after executive session.

Motion by: _____ *Seconded by:* _____ *Approved:* _____

XIII. RESUMPTION OF PUBLIC PORTION OF THE MEETING

Time: _____

Motion by: _____ *Seconded by:* _____ *Approved:* _____

XIV. ADJOURNMENT

Time: _____

Motion by: _____ *Seconded by:* _____ *Approved:* _____